

# RAJASTHAN OLIVE CULTIVATION LIMITED

State Institute of Agriculture Management Campus,  
Agriculture Research Station, Durgapura, Jaipur-302018

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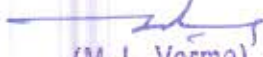


Rate contract

**Bid Document for supply of Plant Protection Chemicals, Bio pesticide, Acids, Commercial Grade Chemicals, Fertilizers for Olive Farms in different Districts of Rajasthan and Center of Excellence, Bassi, Jaipur**

  
(Rakesh Mourya)  
Accountant

  
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Manager (SD), ROCL

  
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### TECHNICAL BID


**Instructions to Bidders for Rate Contract for supply of Plant Protection Chemicals/Bio pesticide, Acids, Commercial Grade Chemicals, Fertilizers for Olive Farms in different districts of Rajasthan and Center of Excellence, Bassi, Jaipur**

1.	Scope of Bid	1. In support of Invitation of Tender published by Rajasthan Olive Cultivation Limited, Jaipur vide letter No. F.(351) ROCL/2018-19/.....dated ....., for Rate Contract for supply Plant Protection Chemicals/Bio pesticide, Acids, Commercial Grade Chemicals, Fertilizers for Olive Farms in different districts of Rajasthan and Centre of Excellence, Bassi, Jaipur
2.	Eligible Bidders	<ul style="list-style-type: none"><li>• A Bidder may be a company, partnership firm, Propriety firm, Government owned entity, society, Co-operatives etc.</li><li>• Bidder should submit following documents with Technical bid :-<ul style="list-style-type: none"><li>• A Self Certified letter duly signed by the Auth. Signatory as per Annexure-1, 3 &amp; 4</li><li>• A Self Certified letter duly signed by the Auth. Signatory <b>on 100 Rs. Non-judiciary stamp paper</b>, Annexure-02</li><li>• Pan Card Copy</li><li>• GST No. Copy (GST REG- 06 with Annexure A &amp; B)</li><li>• ID of Signing Authority like PAN/AADHAR/Driving Licence/Voter ID Card etc.( In case of company, Partnership firm The power of attorney or board resolution also submit)</li><li>• Last 2 year ITR.</li><li>• EMD amount</li><li>• Tender Fees</li><li>• For Plant Protection Chemicals, Bio Pesticides &amp; Fertilizers - Firm should have a valid licence from concerned authority for operating such business.</li><li>• For Acid &amp; Commercial Formulation: Firm should have registered in GST.</li></ul></li><li>• Absence of above documents bid shall be treated as non responsive bid and treated as technical disqualified</li></ul>
3.	Qualification of Bidders	<ol style="list-style-type: none"><li>1. All bidders shall provide documentary evidence as per requirement of bid document.</li><li>2. One of the partners/representatives shall be authorized to be in charge and this authority shall be evidenced by submitting</li></ol>

  
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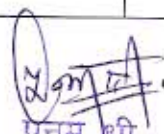
  
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		a power of attorney signed by legally authorized signatory (ies) of the company or of all the partners as the case may be.
5.	<b>Contents of Bidding Document</b>	<p>The bid document consists of two volumes, and shall be filled in separately for each volume:</p> <p><b>Vol. I: (Technical Bid)</b></p> <p>1. Related Documents as eligible bidders.</p> <p><b>Vol. II: (Financial Bid)</b></p> <p>1. Financial Bid</p> <p>2. Any other supporting document</p> <p>The Invitation for Bids issued by the ROCL, Jaipur shall be a part of the Bidding Document. ROCL shall not be responsible for incomplete Bidding Document. Failure to furnish all information or documentation required by the Bidding Document may result in the rejection of the Bid.</p>
6.	<b>Documents Comprising the Bid</b>	<p>The bid shall be submitted as follows:</p> <ol style="list-style-type: none"> <li>1. Firstly, the bids shall be written in two parts. The two parts are to be marked as Technical Proposal and Financial Proposal respectively. In absence of proper markings on envelopes, there will be no extra advantage of being lowest offered rates.</li> <li>2. Secondly, the above two parts shall be kept in a Master Envelope and sealed in case of bid submit through post or individually.</li> </ol> <p>Contents of each envelope shall be as follows:</p> <p><b>(Technical bid) :</b></p> <ul style="list-style-type: none"> <li>▪ Bid Earnest Money in favour of <b>Rajasthan Olive Cultivation Limited</b> for an amount of Indian Rupees 50,000/- for supply of plant protection chemicals/Bio pesticides, Rs. 50000/- for acids, Rs. 25000/- for commercial grade chemicals, Rs. 25000/- for fertilizers .</li> </ul> <p><b>Envelope II (Financial bid):</b></p> <ul style="list-style-type: none"> <li>▪ Price Proposal Submission Sheet</li> <li>▪ Any other document specified in this Bid Document.</li> </ul>
7	<b>Bid Submission Sheets</b>	<ol style="list-style-type: none"> <li>1. The Bidder shall submit the Technical Proposal and the Financial Proposal using the prescribed Bidding Forms. These forms must be completed without any alterations to their format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.</li> <li>2. <b>All taxes payable by the bidder under the Contract, or for any other cause, shall be excluded in the rates submitted by the bidder. Details of them should be prescribed.</b></li> <li>3. The rates and prices quoted by the bidder shall remain fixed and valid for the duration of the contract <b>(one year from date of contract)</b> and would not be subject to variation on any account.</li> <li>4. All prices shall be quoted by the Bidder only in Indian Rupees.</li> </ol>

  
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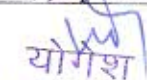
  
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8	Period of Validity of Bids	<ul style="list-style-type: none"> <li>Bids shall remain valid for a period of three months after the bid submission deadline date prescribed by the ROCL, Jaipur. It can be further extended by the ROCL after mutual consent.</li> </ul>
9	Signing of Bid	<ol style="list-style-type: none"> <li>The signatory authority shall initial (sign) all pages of the Technical Proposal and Financial Proposal submitted.</li> <li>The Bidder shall prepare one set of support documents for technical proposals and submit the same in <b>Envelope 'I'</b> marked as "TECHNICAL PROPOSAL".</li> <li>The Bidder shall also prepare one set of support documents for financial proposals and submit the same in <b>Envelope 'II'</b> marked as "FINANCIAL PROPOSAL".</li> </ol>
10	Sealing and Marking of Bids	<ol style="list-style-type: none"> <li>The Bidder shall seal the technical proposal, in separate Envelope, 'I' which is marked as "TECHNICAL PROPOSAL", and financial proposal in Envelope, 'II' marked as "FINANCIAL PROPOSAL". Both the Envelopes shall be kept in an outer Envelope. Both the PROPOSALS shall be further kept in a Master Envelope bearing the complete details of the bidding party/Consortium.</li> </ol>
11	Deadline for Submission of Bids	<ol style="list-style-type: none"> <li>During normal office hours from 21<sup>st</sup> December 2018 to 11<sup>th</sup> January 2019 till 2.00 PM in the office of the Rajasthan Olive Cultivation Limited, State Institute of Agriculture Research Station, Durgapura, Jaipur-302018.</li> <li>ROCL, Jaipur may, at its discretion, extend the deadline for submission of bids by issuing an addendum, in which case all rights and obligations of the ROCL, Jaipur and the bids previously submitted to the original deadline shall thereafter be subject to the deadline as extended.</li> <li>After the due time, no bids will be considered.</li> </ol>
12	Bid Opening	<ol style="list-style-type: none"> <li>The Bid opening shall take place on 11.01.2019 at 03.00 PM in the presence of Bidder's representatives who choose to attend.</li> </ol>
13	Preliminary Examination of Bids & Responsiveness of Technical Proposal	<ol style="list-style-type: none"> <li>Prior to the detailed evaluation of Technical bids, the ROCL, Jaipur will determine whether each bid (i) meets the eligibility criteria; (ii) has been properly signed; (iii) is accompanied by the required securities; (iv) is substantially responsive to the requirements of the bidding documents. For the purpose of eligibility.</li> <li>If a Technical Proposal is not substantially responsive it will be rejected by the ROCL, Jaipur. <b>Conditional bids would be deemed to be not substantially responsive, and shall be rejected by ROCL.</b></li> <li>A substantially responsive Technical proposal is one, which conforms to all the terms, conditions and specifications of the bidding documents</li> <li><b><u>ROCL reserves the right to consider even a single substantially responsive bid.</u></b></li> </ol>
14	Notification of Award	<ol style="list-style-type: none"> <li>The Bidder whose Bid is found acceptable shall be notified of the award by ROCL, prior to the expiry of the bid validity period, through a Letter of Acceptance. This letter will state the sum that the ROCL, Jaipur will pay to</li> </ol>


  
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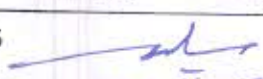
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		<p>the Contractor in consideration to task assigned to him.</p> <ol style="list-style-type: none"> <li>Company shall not be liable to purchase any quantity or type of item prescribed in tender document.</li> <li>Subsequent Purchase Order shall be issued as per requirement of each farm.</li> <li>Payments shall be made to accept Bidder as per issued Purchase Order after supply and satisfactory receipt of material at site / availability of funds.</li> </ol>								
15	<b>Time Limit and penalty clause</b>	<ol style="list-style-type: none"> <li>Shall be considered as per stipulated time limit in sequent Purchase Order.</li> <li>Generally it shall be 15 days or but not less 5days.</li> <li>Delay in supply shall be liable to a financial penalty.</li> </ol> <table border="1" style="margin-left: 40px;"> <tr> <td>Delay up to one fourth period of the prescribed delivery period</td> <td>2.5%</td> </tr> <tr> <td>Delay exceeding one fourth but not exceeding half of the prescribed delivery period.</td> <td>5%</td> </tr> <tr> <td>Delay exceeding half but not exceeding three fourth of the prescribed delivery period.</td> <td>7.5%</td> </tr> <tr> <td>Delay exceeding three fourth of the prescribed delivery period.</td> <td>10%</td> </tr> </table>	Delay up to one fourth period of the prescribed delivery period	2.5%	Delay exceeding one fourth but not exceeding half of the prescribed delivery period.	5%	Delay exceeding half but not exceeding three fourth of the prescribed delivery period.	7.5%	Delay exceeding three fourth of the prescribed delivery period.	10%
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16	<b>Sub-Letting of Contract</b>	<ol style="list-style-type: none"> <li>Any change in the constitution of the firm, etc., shall be notified forthwith by the contractor in writing to the Purchase Officer and such change shall not relive any former member of the firm, etc., from any liability under the contract.</li> <li>No new partner/partners shall be accepted in the firm by the contractor in respect of the contract, unless they agree to bind by all its terms, conditions and deposit with the Purchase Officer a written agreement to this effect.</li> </ol>								
17	<b>Filling of Bid</b>	<ol style="list-style-type: none"> <li>Tender forms shall be filled in ink or typed. No tender filled in pencil shall be considered. The tenderer shall sign the tender form at each page and at the end in token of acceptance of all the terms and conditions of the tender.</li> <li>Rate shall be written both in words and figures. There should not be errors and/or over-writings, corrections if any, should be made clarity and initialled (signed) with dates.</li> </ol>								
18	<b>Price Preference</b>	<ol style="list-style-type: none"> <li>Price preference will be given to the goods produced or manufactured by Industries of Rajasthan over goods produced or manufactured by Industries outside Rajasthan.</li> </ol>								
19	<b>Specifications</b>	<ol style="list-style-type: none"> <li>The approved supplier shall be deemed to have</li> </ol>								

  
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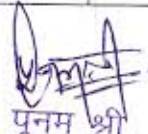
  
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		<p>carefully examined the conditions, specifications, quantity and company etc., of the chemical/fertilizer/acid to be supplied. If he has any doubts as to the meaning of any portion of these conditions or of the specification, etc., he shall, before signing the contract, refer the same to the Purchase Officer and get clarifications.</p> <p>II. All articles supplied shall strictly conform to the specifications, trade mark laid down in the tender form and wherever articles have been required according to ISI specifications, those articles should conform strictly to those specifications and should bear such identification marks.</p>
20	<b>Warranty/Guarantee clause</b>	I. The tenderer would give guarantee that PP chemical/fertilizer/acid/Bio-Fertilizer / Bio-Pesticide etc. would continue to conform to the description and quality standard.
21	<b>Inspection</b>	<p>I. The Purchase Officer or his duly authorized representative shall at all reasonable time have access to the supplier's premises and shall have the power at all reasonable time to inspect and examine the chemical/fertilizer/acid during period of validity.</p> <p>II. The tenderer shall furnish complete address of the premises of his office, godown and workshop where inspection can be made together with name and address of the person who is to be contacted for the purpose. In case of those dealers who have newly entered in business, a letter of introduction from their bankers will be necessary.</p>
22	<b>Rejection</b>	<p>I. Articles not approved during inspection or testing shall be rejected and will have to be replaced by the tenderer at his own cost within the time fixed by the Purchase Officer.</p> <p>II. Direct or indirect canvassing on the part of the tenderer or his representative will be a disqualification.</p>
23	<b>Refund of Earnest money</b>	I. The earnest money of unsuccessful tenderer shall be refunded soon after final acceptance of the tender.
24	<b>Forfeiture of Earnest money</b>	<p>The earnest money will be forfeited in the following cases</p> <p>I. When tenderer withdraws or modifies the offer after opening of tender but before acceptance of tender.</p> <p>II. When tenderer does not execute the agreement if any, prescribed within the specified time.</p> <p>III. When the tenderer does not deposit the security money after the supply order is given.</p> <p>IV. When he falls to commence the supply of the items as per supply order within the time prescribed.</p>

  
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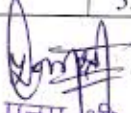
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25	<b>Agreement and Security deposit</b>	<ol style="list-style-type: none"> <li>I. Successful tenderer will have to execute an agreement within a period of 7 days of receipt of order and deposit security equal to 5% of the value of the order for which tenders are accepted.</li> <li>II. The earnest money deposited at the time of tender will be adjusted towards the Security amount.</li> <li>III. The Security amount shall in no case is less than Earnest money.</li> <li>IV. No interest will be paid by ROCL on the Security money.</li> <li>V. The forms of Security money shall be as Cash / Bank Draft/Bankers Cheque/ Bank Guarantee/ Demand Draft etc.</li> <li>VI. The Security money shall be refunded after expiry of one month from end of contract period and after satisfying that there are no dues outstanding against the tenderer.</li> </ol>
26	<b>Forfeiture of Security Deposit</b>	<p>Security amount in full or part may be forfeited in the following cases:</p> <ol style="list-style-type: none"> <li>I. When any terms and conditions of the contract are breached.</li> <li>II. When the tenderer fails to make complete supply satisfactorily.</li> <li>III. Notice of reasonable time will be given in case of forfeiture of security deposit. The decision of the Purchase Officer in this regard shall be final.</li> </ol>
27	<b>Incurred Cost</b>	The expenses of completing and stamping the agreement shall be borne by the tenderer and ROCL shall be furnished free of charge with one executed stamped counter part of the agreement.
28	<b>Destination for Supply</b>	<ol style="list-style-type: none"> <li>1 Barore, Anupgarh, Sriganganagar</li> <li>2 Lunkaransar, Bikaner</li> <li>3 Santhu, Jalore</li> <li>4 Basbisna, Jhunjhunu</li> <li>5 Tinkirudi, Khairthal, Alwar</li> <li>6 Bakalia, Ladnu, Nagour</li> <li>7 Bassi, Jaipur</li> <li>8 Center of Excellence, Bassi, Jaipur</li> </ol>
29	<b>Others</b>	<ol style="list-style-type: none"> <li>1. The supply arrangement of ordered material shall be made by the supplier through public transport; however the material like sulphuric acid can be transported through other means.</li> <li>2. The approved bidder should be liable to arrange supply of required material at nearest spot of transport.</li> <li>3. The cost of transportation, loading &amp; unloading charges as per actual will be paid separately as per invoice submitted by the bidder.</li> <li>4. Any other tax on supplied item shall be charged separately as per government rules.</li> <li>5. Payment shall be made after satisfactory receipt of material</li> </ol>

  
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		<p>at site.</p> <ol style="list-style-type: none"> <li>6. The entire chemicals supplied shall be strictly adhered to the prescribed quality standard. ROCL may draw the sample and if laboratory result does not support with the quality standard, suitable action shall be taken including forfeiture of security money of that part of supply.</li> <li>7. Generally the purchase is being done for larger packing hence bidder shall quote the rates accordingly; however purchase can also be for smaller quantities.</li> <li>8. Company is not liable to purchase any quantity for which bids are invited. The purchase Order shall be made as per requirement of farms.</li> <li>9. Company can buy either fertilizer or commercial formulation for same combination of nutrient hence being a fertilizer does not have extra advantage.</li> <li>10. All applicable rules of the Govt. of India &amp; Govt. of Rajasthan for fertilizer and Plant Protection Chemicals, Bio Pesticides shall be applicable for the bidder.</li> <li>11. The estimated quantities purchased during 2017-18 &amp; 2018-19 can be accessed from office.</li> <li>12. The commercial grade chemicals should be water soluble.</li> <li>13. The rates are valid for 12 months from the date of agreement.</li> <li>14. This bid will be treated as rate contract for various items; it does not provide any obligation to purchase.</li> <li>15. The commercial formulation standards shall be declared as not standard if the variation in the contents is more than 8% of the declared contents.</li> <li>16. Bidder must ensure marking of product name manufacture, content, weight on each supplied bag.</li> <li>17. Acid supplier should also ensure labelling as above.</li> <li>18. <b><u>Bidders are allowed to mention any other product which are not listed in concerned annexure and intended to sale.</u></b></li> <li>19. Bidders are allowed to use another rate sheet for different packing sizes but shall be in same format and without alteration in bidding terms and conditions.</li> <li>20. Miticides if any can also be offer for rate contract.</li> </ol>
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Name & Signature of Bidder .....

Address .....

Mobile No. ....

Email : .....

  
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